

Business Enterprise Program Compliance Subcommittee Meeting
Minutes

**100 W. Randolph
Room 4-404
Chicago, IL 60601**

Friday, May 26, 2017- 1:30 PM

COUNCIL MEMBERS IN ATTENDANCE

Jesse Martinez, Ngozi Okorafor, Sharla Roberts, Sheila Hill-Morgan

COUNCIL MEMBERS NOT IN ATTENDANCE

Edward McKinnie, Denise Barreto, Larry Ivory, Beth Doria

Staff Assistant

Harry Reinhard

COUNCIL SECRETARY

J. Marcos Peterson

PUBLIC NOTICE
Business Enterprise Program Council
COMPLIANCE SUBCOMMITTEE MEETING

May 26, 2017
1:00 pm – 2:30 pm
Room 404 JRTC

AGENDA

- I. Welcome
- II. Call to Order
- III. Roll Call
- IV. Posted Business
 - Annual review of exemptions identified on the Compliance Plan
 - Elect a Compliance Subcommittee Chairperson
 - Define subcommittee description, objectives, & goals
 - Provide suggestions on what is needed for a compliance software system
 - Develop a report of suggestions on a compliance strategy that identify:
 - *How do we identify compliance issues?*
 - *What protections already exist for BEP Vendors?*
- V. Old Business
- VI. New Business
 - Define a suggested time allotment for public testimony – Initial meeting, seven minutes was suggested. Over-ridden by Council.
- VII. Define Action Items
- VIII. Suggestions for full BEP Council meeting agenda item(s)
 - Next Council Meeting – June 6, 2017
- IX. Adjournment

I. Welcome

Secretary Peterson welcomes all.

II. Call to Order

Secretary Peterson called the meeting to order at 1:10pm and proceeded with roll call.

III. Roll Call

Roll call conducted and no quorum was established.

IV. Approval of Minutes

Approval of Minutes was established.

V. Posted Business

• Elect a compliance subcommittee chairperson

Member Roberts nominated member Okorafor as the Chairperson. Member Martinez seconded it. Member Okorafor accepted the nomination pending confirmation by the full subcommittee.

• Define subcommittee description, objectives, and goals

Secretary Peterson asked if there was any recommendation or changes to the description of the subcommittee. Member Okorafor said “No”. Secretary Peterson said once quorum is established, a revision of the commodity codes for exemptions will be conducted notwithstanding they can still be discussed.

Member Roberts said she does not have the description. However, she said she has the exemption review and the agenda. Secretary Peterson said the description was sent out months ago but will be forwarded to everyone again.

Secretary Peterson informed everyone that he was sending out an email for the review of the Sheltered Market rules in order to have each council member give their input on the rules and if they would choose to do a special council meeting to get the process of putting those rules into JCAR moving forward.

Member Okorafor said because we are so close to the full council meeting, it should just become an agenda item at the next full meeting. She also requested a copy of the CPOs’ changes in their original form and also a summary of them so that the members can delineate CMS changes and what was proposed by them. Secretary Peterson proposed to the subcommittee members who have any questions to let him know so he can set up a call-in with CMS counsels that are dealing with rules changes.

Member Roberts proposed the formation of a working group to compile all the proposed changes in order for it to be centralized. Secretary Peterson said our attorneys will handle the compilation of the proposed changes.

Member Martinez said one of the things he would like for the subcommittee to consider is a mentor protégé program. He said he will present it to the subcommittee and once they are satisfied with it, it could be presented to the full council. He said it is a CDB mentor protégé program related to the construction. Secretary Peterson said it could be good for the outreach subcommittee.

Secretary Peterson announced the presence of member Hill-Morgan.

Member Okorafor wants to know whether the Governor did issue an executive order relating to the establishment of a mentor protégé program. Secretary Peterson said “yes”. Member Okorafor wants to know if it was supposed to be through a special agency. Secretary Peterson said CMS. Member Okorafor then said that the CDB mentor protégé program would not fulfill that mandate. Secretary Peterson said he would have to look at the language and also see if a partnership is permissible.

Secretary Peterson said when they have these programs that they are constantly looking for prime vendor to serve as mentors to BEP vendors.

Member Hill-Morgan believes there may be certain advantages to having this being done collaboratively rather than having it done individually.

Member Roberts said mentor protégé programs are usually associated with specific contracts.

Secretary Peterson updated that subcommittee on what BEP is doing on the compliance side. He said they are moving forward with the universe review regarding what universe is used in order to set goal. He further said we seek to answer what is going to help BEP increase its percentages on these RFPs. Member Roberts said using only the system (Hoovers) is limiting us in establishing goals. She encouraged us to look at what the city and county have done with similar contracts.

Member Hill-Morgan asked if a group could be put together to help the process of increasing goals because according to her only using Hoovers is not wanting to succeed. Secretary Peterson said they will bring to the subcommittee what they found and they will make their recommendations.

Member Okorafor asked about Secretary Peterson sending the exemption language. Secretary Peterson said he will be sending it out today. Member Okorafor also asked about the replacement of Mr. Jimmy Odom. Secretary

Peterson said he does not have information on that because that is an issue that the Governor's office will decide.

Member Okorafor said for the record that Mr. Odom raised some legitimate concerns. However, she also said that the manner he departed negatively impacted the council members who have been working hard on these minority issues for many years.

Member Roberts recommended to the subcommittee that a written summary of the subcommittee's meeting minutes needs to be submitted to the full council. Secretary Peterson said that was taken care of.

VI. **Adjournment**

Meeting adjourned at 2:10pm.